

St. John Vianney Catholic School  
 Advisory Board  
 Minutes – September 16, 2009

Members Present: Stacy Missigman, Tricia Sidell, Trisha San Miguel, Veronica Ramirez, Sr. Ignacia, Dan Ashlock, Maria Mesquita, Georgia Gonzalez, Stu Seim

Member	Position
Stacy Missigman	President
Dan Ashlock	Vice President
Trisha San Miguel	Secretary
Tricia Sidell	Parish Finance
Georgia Gonzalez	Development Committee
Public Relations & Media, Student Recruitment	Maria Mesquite and Veronica Ramirez
Vacant	Finance Committee
Sr. Ignacia Carrillo	SJV Principal
Fr. John Herman	SJV Pastor

Call to Order

Meeting was called to order at 7:03pm by the board president.

Opening Prayer

The meeting opened with an opening prayer by Sr. Ignacia.

Welcomes/Introductions

Member roll call was taken and introductions were made around the table. Stacy welcomed and introduced Stu Seim. Stu will be joining the board.

Stacy announced that Patty Flores will serve in the role of staff liaison. Patty has been employed with SJV for a number of years and brings valuable experience.

Open Forum

No comments from the floor.

Upcoming Events

Diocesan –in-service is scheduled for school boards on September 26th. SJV will be represented by Tricia Sidell, Veronica Ramirez, Maria Mesquita and Stacy Missigman. Each member will attend a different session and bring back information to share.

HSA meeting is schedule for October 6th. This is the same day family rosary night is scheduled. Per Sr. Ignacia HSA meetings are not scheduled in October. This will be a committee meeting.

Diocesan staff –in-service is scheduled for October 9<sup>th</sup>. No school that day.

Fall Gala is scheduled for November 7<sup>th</sup>. The event is at the US Airway Center. Sponsors and donations are being solicited.

SJV will be visited by Mother General on November 18<sup>th</sup>.

### School Report

Curriculum night was held on September 10<sup>th</sup>. Issues concerning 1<sup>st</sup> and 3<sup>rd</sup> grade were discussed with parents. Parents had mixed reviews and an open dialogue was encouraged between staff and parents.

The first meeting with the curriculum team was held. Information will be presented to staff. Sister plans to use Title funds to have Mary Mullaly help with the accreditation program. *(Update: After the meeting, Sister learned that Title monies are lower than expected. As such, MaryBeth Mueller (Superintendent) will help SJV through accreditation process.)*

A report was generated by the parish office for envelope use in relation to mass attendance. New envelopes will be available January 2010.

### School Needs

Item was skipped.

### Standing Committee Reports & Discussions

Finance Committee – Stu Seim will help with this committee. Tricia Sidell passed out two slips at the past parent meeting to get a feel of how many participants we have contributing to CTODP. Parents want information for CTODP. The word needs to be spread in HSA meetings, school mass, word of mouth and on 1<sup>st</sup> Fridays. Tricia said we have school parents who are willing to share their experience with CTODP. Families are encouraged to designate dollars directly to SJV and not the general fund. Currently 90% of families are current with tuition payments. A shortfall of \$12,000 exists in tuition. This shortfall dollar amount represents 10% of families.

Development Committee – Georgia has meet with Donna from the parish office. Georgia is looking to start with small steps. Grant opportunities exist, however most grants have conditions that currently SJV is not meeting. Being aware of these conditions beforehand will put SJV in a better position to meet these obstacles and qualify for future grant opportunities. Georgia has found great websites that offer tips for grant writing and will be attending an upcoming seminar. Currently no one has been solicited to assist Georgia in this committee.

Public Relations and Media Committee – Veronica and Maria shared their strategy on getting more community involvement. Nursing homes will be visited, SJV students will be more visible and students will be signing Christmas songs at the Cancer Treatment Center of America in Goodyear. Pictures of current events will be posted to the website and clips/ads will be submitted to the West Valley View and Catholic Sun. Two

parishioners are coming to SJV on September 21<sup>st</sup> to train the middle school students on CPR. The news media will be on campus to cover this event.

Parent Recruitment

Item was skipped.

Strategic Plan

Stacy will write a brief summary of where we started and where we currently stand now.

Idea Sharing and Open Discussion

Each member of the board had an opportunity to express their concerns regarding today's meeting. The overall consensus was positive. The group as a whole feels we are moving in the right direction and making progress.

Closing Prayer

Meeting adjourned at 8:20 pm with a closing prayer by Sr. Ignacia.